## China Consular Processing Information



#### PROCESSING VISA BY APPOINTMENT ONLY, ONE APPOINTMENT PER APPLICATION.

ALL APPLICATIONS MUST BE COMPLETED ONLINE AT: <a href="https://cova.mfa.gov.cn/qzCoCommonController.do?show&pageId=index&locale=en\_US">https://cova.mfa.gov.cn/qzCoCommonController.do?show&pageId=index&locale=en\_US</a>

#### U.S. Passport Holders:

 Passports must be valid for at least 18 months or more. The consulate reserves the right to deny visas to passports that are valid for less than 18 months.

#### U.S. and Non-U.S. Passport Holders:

- Passports must have at least 2 blank "visa" pages. Endorsement pages in the back do not count.
- Passports must be signed visas will not be issued to unsigned passports.

#### Visa Requirements

- 1. Valid and Signed Passport
  - Unsigned passports will be returned to the traveler, thus will delay visa processing.
  - . U.S. Passports must be valid for at least 18 months or more. Non-US. Passports must be valid for at least 6 months.
- 2. Completed Chinese visa online COVA Form.
- 3. One (1) Passport Quality Photo
  - . Cannot be the same photo as in passport
  - Photo must be taken against a pure WHITE background. Photos displaying non-white background are subject to consular scrutiny.
  - The applicant is required to present a frontal view to the camera with the entire head and face clearly visible
  - · No harsh shadows on face. Facial features must be clearly visible.
  - . Must have been taken within the last 6 months
  - Must be printed on photo paper. Standard printer paper is not acceptable.
  - Must be a high quality photo. Photos that are too pixilated or blurry will not be accepted
- 4. Color Copy of Your Valid Driver's License
- 5. Copy of Hotel Confirmation (Tourist Visa Applicants only) OR Letter of Invitation from Inviter in China + Inviter's resident ID/Visa
  - · Traveler's full name must be listed
  - . If providing a letter of invitation, letter must include the following.
    - o Addressed to the "Consulate of The People's Republic of China"
    - o Host's complete name
    - o Host's address in China
    - o Host's phone number
    - o Confirmation that traveler will be residing with the host
    - o Financial Guarantee
    - o Letter must be signed by host
- Copy of previous Chinese Visa(s):
  - o If your previous Chinese visa is in another or expired passport please also send a copy the passport bio page.

### Visas & Passports 2 Go, Inc.

4400 MacArthur Blvd NW, Suite 302 Washington, DC 20007

Phone: 1-800-598-7240 Fax: 202-986-4130

Questions: info@vp2go.com

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Business Visa: For travelers who are participating in business meetings and discussions only. In addition to items 1-6 above, please send:

7. Letter of Invitation from inviting organization in China. (Please note: Letter of Invitation is still required if visiting the Chinese branch of your organization) MUST BEAR COMPANY'S OFFICIAL STAMP AND AUTHORIZED SIGNATURE AND MUST CONTAIN THE FOLLOWING INFORMATION:

#### M and F Visa Invitation Letter

- (1) Personal information of the invitee: name, gender, date of birth, passport number, etc.
- (2) Information about the invitee's visit to China: reason for coming to China, date of arrival and departure, place of visit, relationship with the inviting unit or inviter, who will pay for the travel, etc.
- (3) Inviting party information: inviting party name, address, telephone number, official seal, legal representative or inviter's signature, date, etc. (the information must be included in the text of the invitation letter)
- 8. Letter of Guarantee from your company/employer in the United States. (Pleaset note: Letter of Guarantee is still required if visiting the Chinese branch of your organization)

#### Requirements for Invitation and US Company Letters

- · Must be on company letterhead
- Both letters must be addressed to "Consulate of The People's Republic China
- Traveler's full name must be included. Missing middle names may result in rejection of visa request.
- · Purpose of travel:
- · Contact person in China and their contact information
- Financial Guarantee
- Can be signed by any official within the company, except the traveler

Type	VP2Go Svc Fee	Consular Fee	Total Visa Fee	Description
Tourist	\$255.00	\$310.00		10 days approximate processing time not including time required to get an appointment to submit application. Embassy fee includes our appt search fee
Business	\$295.00	\$310.00		10 days approximate processing time not including time required to get an appointment to submit application. Embassy fees includes our appt search fee

FedEx Fees: \$48.00 Monday - Friday Delivery Up to 3 Passports
79.00 Saturday Delivery if available in your area

### Additional Fees (if applicable)

Expedited fees at Embassy to be determined if available.

#### Additional Visa/Consular Processing Information

An appointment is required to submit applications to the Embassy and is not included in the processing time required by the Embassy to process your

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