

# Vietnam



## VISA REQUIREMENTS

1. Valid and signed U.S. Passport
  - Your passport must have a minimum of 6 months validity from expiration date.
2. Two (2) visa application forms
  - Application has two (2) pages. All questions answered and application signed.
3. Completed VP2Go Visa Order Form
  - Select the desired processing option from the chart below
4. One (1) passport quality photos
  - Must be 2" x 2" and in color.
  - Printed on photo paper only. Standard printer paper is not acceptable
  - Front facing
  - White background
  - Cannot be the same photo as in your passport
5. Copy of your airline ticket, travel agent itinerary or e-ticket confirmation
6. Non-U.S. Passport Holders Only: Copy of your valid U.S. Green Card or U.S. Visa
  - If your valid U.S. Visa is in another passport please include it with the rest of your visa documents

---

### **BUSINESS VISA** In addition to the items above:

7. Business letter on your company's letterhead, addressed to "*The Embassy of Vietnam, Consular Section, Washington DC*" signed by an officer of your company, stating the following information:
  - o Name of traveler as in the passport
  - o Exact dates of travel
  - o Contact name, address and phone number of the inviting individual/organization in Vietnam
  - o Purpose of business visit to Vietnam
  - o Financial guarantee of traveler's expenses to and from Vietnam

---

## PROCESSING FEES (per person)

Select the desired processing option from the chart below. A **VP2Go Visa Order form** will generate upon completion. Please include it with your order.

Type	VP2Go Svc Fee	Consular Fee	Total Visa Fee	Description
------	---------------	--------------	----------------	-------------

---

## Visas & Passports 2 Go, Inc.

4400 MacArthur Blvd NW, Suite 302  
Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: [info@vp2go.com](mailto:info@vp2go.com)

# Vietnam



Tourist	\$85.00	\$70.00	<b>\$155.00</b>	30 Day / Single Entry / 4-5 days to process
	\$85.00	\$100.00	<b>\$185.00</b>	90 Day / Single Entry / 4-5 days to process
	\$85.00	\$125.00	<b>\$210.00</b>	30 Day / Multiple Entry / 4-5 days to process
	\$95.00	\$120.00	<b>\$215.00</b>	30 Day / Single Entry / 2-3 days to process
	\$85.00	\$150.00	<b>\$235.00</b>	90 Day / Multiple Entry / 4-5 days to process
	\$95.00	\$150.00	<b>\$245.00</b>	90 Day / Single Entry / 2-3 days to process
	\$85.00	\$165.00	<b>\$250.00</b>	6 Month / Multiple Entry / 4-5 days to process
	\$85.00	\$175.00	<b>\$260.00</b>	1 Year / Multiple Entry / 4-5 days to process
	\$95.00	\$175.00	<b>\$270.00</b>	30 Day / Multiple Entry / 2-3 days to process
	\$95.00	\$200.00	<b>\$295.00</b>	90 Day / Multiple Entry / 2-3 days to process
	\$95.00	\$215.00	<b>\$310.00</b>	6 Month / Multiple Entry / 2-3 days to process
\$95.00	\$225.00	<b>\$320.00</b>	1 Year / Multiple Entry / 2-3 days to process	
Business	\$85.00	\$70.00	<b>\$155.00</b>	30 Day / Single Entry / 4-5 days to process
	\$85.00	\$100.00	<b>\$185.00</b>	90 Day / Single Entry / 4-5 days to process
	\$85.00	\$125.00	<b>\$210.00</b>	30 Day / Multiple Entry / 4-5 days to process
	\$95.00	\$120.00	<b>\$215.00</b>	30 Day / Single Entry / 2-3 days to process
	\$85.00	\$150.00	<b>\$235.00</b>	90 Day / Multiple Entry / 4-5 days to process
	\$95.00	\$150.00	<b>\$245.00</b>	90 Day / Single Entry / 2-3 days to process
	\$85.00	\$165.00	<b>\$250.00</b>	6 Month / Multiple Entry / 4-5 days to process
	\$85.00	\$175.00	<b>\$260.00</b>	1 Year / Multiple Entry / 4-5 days to process
	\$95.00	\$175.00	<b>\$270.00</b>	30 Day / Multiple Entry / 2-3 days to process
	\$95.00	\$200.00	<b>\$295.00</b>	90 Day / Multiple Entry / 2-3 days to process
	\$95.00	\$215.00	<b>\$310.00</b>	6 Month / Multiple Entry / 2-3 days to process
\$95.00	\$225.00	<b>\$320.00</b>	1 Year / Multiple Entry / 2-3 days to process	

FedEx Fees:

+

**\$38.00** Monday - Friday Delivery Up to 3 Passports  
**69.00** Saturday Delivery if available in your area

## Visas & Passports 2 Go, Inc.

4400 MacArthur Blvd NW, Suite 302  
 Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: [info@vp2go.com](mailto:info@vp2go.com)

# Vietnam



## Please Note:

1. Please note that like all other requests, the consulate has the right to issue a visa with a lesser validity than requested, and take longer than their minimum processing time, regardless of any additional fees paid.
2. Validity of your visa is based on travel dates specified in your application and travel itinerary.
3. Non-U.S. passport holders must provide a copy of their green card or valid U.S. visa with the application.
4. Fees and processing times for non-U.S. passport holders may vary from the published fees above.
5. Please include a VP2Go order form to ensure proper handling of your visa request.
6. Consular fees subject to change without notice.

**Important:** Processing times are in business days

---

## Visas & Passports 2 Go, Inc.

4400 MacArthur Blvd NW, Suite 302  
Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: [info@vp2go.com](mailto:info@vp2go.com)



Visa Approval Number (if any):



EMBASSY OF VIETNAM  
1233 20<sup>th</sup> Street, NW, Suite 400  
Washington, D.C. 20036

Tel: (202) 861-0737 & (202) 861-2293  
Fax: (202) 861-0917  
<http://www.vietnamembassy.us>

# VISA APPLICATION

(FOR NON-VIETNAMESE  
PASSPORT HOLDERS)

**Glue 01 Photo  
(2 inches x 2 inches)  
here  
(For a loose -leaf visa  
request, staple 01  
additional photo)**

**1. Name (in block letters):**

.....  
*Family name                      First name                      Middle name*

**2. Date of birth:**...../...../.....  
*Date / Month / Year*

**3. Male:**                       **Female**

**4. Place of birth:**.....

**5. Nationality at birth:**.....  
**Nationality at present:**.....

**6. Passport number:**.....  
**Date of issue:**.....  
**Date of expiry:**.....

**7. Profession:**.....  
**Place of employment:**.....

**Telephone (Office):**.....

**8. Present address:** (P.O Box Not Accepted)  
.....  
.....

**Telephone (Home):**.....

**9. Purpose of visit to Vietnam:**  
.....  
.....  
.....

**10. Name, address of your contact (sponsor, host, hotel...) in Vietnam (if any)**

.....  
.....  
.....  
.....  
.....

**11. Proposed date of entry:**

...../...../.....  
*Date / Month / Year*

**Proposed date of exit:**

...../...../.....  
*Date / Month / Year*

**12. Requesting a visa good for:**

- Single (one time) visit  Multiple visits
- One month
- Up to 03 months
- 06 Months
- Up to one year

*I solemnly declare that the statements made in this application are true and correct.*

Date:.....  
Signature of Applicant .....

Before submitting, make sure you have included:

- Original Passport; or  Passport copy (**loose-leaf visa** request)
- Completed and signed Application with One Photo glued or stapled;
- Visa Fee: Money Order (or Cashier's Check); and
- Prepaid USPS Express Mail Slip, (if you want your visa be returned by mail).



# VISA ORDER FORM

## VISAS & PASSPORTS 2 GO, INC.

4400 McArthur Blvd. Suite 302, Washington, DC 20007 NW  
 Toll free: 1-800-598-7240 • Fax: 202-986-4130 • Email: [info@vp2go.com](mailto:info@vp2go.com)

(please complete one form per traveler)

### APPLICANT INFORMATION:

Traveler's Last Name:	First Name:	Company Name:	
Street Address:	City:	State:	ZIP Code:
Day Phone No:	Fax No:	Email Address:	
<b><u>Departure Date:</u></b>	<b><u>Need By Date:</u></b>		

### SHIP MY COMPLETED PASSPORT TO: (CHECK IF SAME AS ABOVE)

In Care of Name:	Company Name:
Street Address:	City: State: ZIP Code:
Day Phone No:	Fax No: Email Address:

### VISA SERVICE REQUEST(S):

COUNTRY	PURPOSE (tourist, business, etc)	#OF ENTRIES (single, double, multiple)	DESCRIPTION* (same day, next day, regular, etc.) *Please note: some countries may not offer same day or next day service.	DATE OF ENTRY	PROCESSING FEES (see visa guide)
1.					
2.					
3.					

### ADDITIONAL SERVICES:

\$10 Register my trip with the U.S. Department of State (for details see: <a href="#">travel registration guide</a> )	
\$20 Passport Replacement Program <b>with passport renewals only</b> (for rules/details see: <a href="#">passport replacement program</a> )	
Please add additional pages to my U.S. passport (additional fees will apply - see our <a href="#">passport pages guide</a> )	

### SHIPPING SERVICES: FOR RETURN OF YOUR COMPLETED PASSPORT OR VISA REQUESTS

\$38 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, excludes: AK, AZ, CA, HI, NV, WA \$48 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, for: AK, AZ, CA, HI, NV, WA, OR \$52 Sat Delivery, if available \$69 Mon-Fri First Overnight delivery, if available	Shipping Fees:
Check here if you want your package delivered without a signature	Total Fees:

### PAYMENT INFORMATION:

Cardholder's Name:	Card Type:
Card Number:	Expiration Date:
Billing Address:	City: State: ZIP Code:
Cardholder's Signature:	

### IMPORTANT INFORMATION:

VP2GO acts only as an agent and accepts no responsibility for any delays, damages, or loss of documents/passports by the embassy, or any courier, delivery and postal services. Issuance of a visa is a decision of the country to which application is made. VP2Go assumes no liability for a country's decision or for delays encountered in processing an application.