

Brazil

Tourist and Business Visa Requirements



Before You Begin

The Brazilian Consulate requires the **completion of an online application** form from all visa applicants. It is mandatory, no exceptions. If for any reason you are unable to complete the online application form VP2Go can complete the online application for you for an additional fee (please see visa fees > *Online Application Handling* fee below).

The consulate also has strict **jurisdiction rules**. The specific Brazilian consulate that will issue a traveler's visa will depend on the traveler's state of residence. Additional fees will apply to applicants who do not reside in a state within the DC jurisdiction (see "Which Consulate Will Process Your Visa" below.)

Which Consulate Will Process Your Visa?

Travelers who reside in the following states are part of the DC jurisdiction, and will have their passports processed through the DC consulate.

District of Columbia, Kentucky, Maryland, Ohio, Virginia and West Virginia

Travelers who live outside the DC jurisdiction will have their requests processed at another consulate. Travelers who reside outside the DC will incur the additional *out-of-jurisdiction* fee.

Visa Requirements

1. Completed VP2Go Visa Order Form
 - Visa fees are listed below
2. Valid and Signed Passport
 - Passports must be valid for at least 6 months
 - Unsigned passports will be returned to the traveler, thus will delay visa processing.
3. One (1) Passport Quality Photo
 - Cannot be the same photo as in passport
 - Photo must be taken against a pure WHITE background. Photos displaying non-white background are subject to consular scrutiny.
 - The applicant is required to present a frontal view to the camera with the entire head and face clearly visible
 - Must have been taken within the last 6 months
 - Must be printed on photo paper. Standard printer paper is not acceptable.
 - Must be a high quality photo. Photos that are too pixilated or blurry will not be accepted
4. Copy of your airline ticket, travel agent itinerary, or e-ticket confirmation
 - Must have your name listed
5. Proof of Address (MUST BE NOTARIZED)
 - Please provide ONE of the following. Proof of address must clearly show your name and address.
 - Valid Driver's License
 - Valid State Issued ID
 - Copy of Water, Gas, OR electric bill
6. Copy of Most Recent Bank Statement (MUST BE NOTARIZED)
 - Account number can be blacked-out for security purposes. Please provide a statement showing your name and total funds available.
7. Completed Brazilian Visa Application Form

Visas & Passports 2 Go, Inc.

4400 McArthur Blvd NW, Suite 302
Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: info@vp2go.com

Brazil

Tourist and Business Visa Requirements



- The Brazil Visa application form is an online form
 - If for any reason you are unable to complete the form online, or upload your documents, complete the PDF/Handwrite version of the form instead. VP2Go will complete the online application for you for an additional fee (please see visa fees > *Online Application Handling fee below*).
 - Please click [HERE](#) to begin the online form
 1. At the top right hand corner, change preferred language to ENGLISH
 2. Select "VISA"
 3. Proceed through each page
 4. Upload photo, signature, and all supporting documents on final page
 - Applications that **do not** have all documents uploaded will be charged the *Upload Fee*. VP2Go will upload the missing document upon receipt of your documents.
 5. Print and sign a copy of the "receipt" upon completion

8. Business Visa Applicants only: In addition to the items above please obtain and send the following.

- **Letter of Invitation** from inviting organization in Brazil
- **Letter of Guarantee** from your company/employer in the United States.
- **BOTH LETTERS MUST BE NOTARIZED**

Business Letter Requirements

- Must be on company letterhead
- Both letters must be addressed to "Embassy of Brazil, Consular Section, USA".
- Traveler's full name must be included. Missing middle names may result in rejection of visa request.
- Purpose of travel
- Contact person in Brazil and their contact information
- **MUST INCLUDE THE STATEMENT** " _____ (traveler's full name) is traveling to Brazil to participate in business meetings and discussions only. No technical work will be involved."
 - Letters that do not include this statement will result in visa denial
- Financial Guarantee
- Can be signed by any official within the company, except the traveler.

9. Minors: If the applicant is younger than 18 years old the application must be signed by both parents and/or guardians.

- Completed **Minor Authorization letter** (please contact VP2Go for the letter of your jurisdiction).
- Copy of both parent's passport photo page
- Copy of both parent's valid driver's licenses
- Colored copy of minor's birth certificate.
- IF biological parents are not the legal guardians please provide copy of official court order or legal document stating who the minor's legal guardians are.
- Additional information may be requested by the consulate in addition to what is listed on this guide.
- **ALL MINOR DOCUMENTS MUST BE NOTARIZED**

10. Non-US Passport Holders

- Please also provide your valid U.S. Visa or Green card (**MUST BE NOTARIZED**)

– VP2Go Svc Consular Total Visa – . . .

Visas & Passports 2 Go, Inc.

4400 McArthur Blvd NW, Suite 302
Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: info@vp2go.com

Brazil

Tourist and Business Visa Requirements



Type	Fee	Fee	Fee	Description
Tourist	\$100.00	\$160.00	\$260.00	REGULAR (15-20 Business Day Processing)
Business	\$100.00	\$160.00	\$260.00	REGULAR (15-20 Business Day Processing)

+

FedEx Fees: **\$38.00** Monday - Friday Delivery Up to 3 Passports
69.00 Saturday Delivery if available in your area

Additional Fees (if applicable)

- **Out-of-Jurisdiction Fee** **\$60.00**
 - Applicable to travelers who reside outside the DC jurisdiction
- **Online Application Handling** **\$25.00**
 - VP2Go can complete the online form if you choose to complete the PDF/Handwrite version of the form
 - Travelers who submit the PDF/Handwrite version of the application form will be charged the Online Application Handling fee.
- **Upload Fee** **\$10.00**
 - VP2Go will upload any documents to the online application form that the traveler did not upload.

Important Consular / Visa Processing Information

1. Travelers must double-check their visas upon receipt to ensure all information is accurate. If any discrepancies are discovered please notify VP2Go IMMEDIATELY.
2. Regardless if you've ever had a Brazilian passport, birth certificate, etc., the Brazilian Government still deems those born in Brazil as Brazilian citizens. VP2Go can assist with your visa request once you have officially renounced your Brazilian citizenship.
3. Processing times may vary with your consulate's jurisdiction.
4. Processing times are in **business days**.
5. The visa officer reserves the right to grant visas between 90 days to 10 years. The consulate has a jurisdictional policy with issuance of any visa. Please call us prior to sending your documents if you are unsure of your consular jurisdiction.
6. Fees and processing times for non-U.S. passport holders may vary from the published fees above.
7. Consular fees are subject to change without notice.
8. Embassy visa processing fees:
 - Angola - \$50
 - Australia - \$55
 - Canada - \$85
 - Japan - \$45
 - Nigeria - \$85
 - North Korea - \$50
 - Laissez - Passer - Applicants must apply in person
 - USA - \$160
 - All other countries - **\$40**

Need Your Passport Back After Sending to VP2Go?

If for any reason you need to retract your visa application after it has been submitted please email the below to info@vp2go.com.

Visas & Passports 2 Go, Inc.

4400 McArthur Blvd NW, Suite 302
 Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: info@vp2go.com

Brazil

Tourist and Business Visa Requirements



1. Please include your full name in the subject line of your email (example: Jane Doe – Indian Visa Withdrawal).
2. A letter addressed to “Embassy of Brazil, Consular Section, USA” explaining why you need to withdraw your passport.

Passport withdrawals from the consulate can take a minimum of 3-4 days. Passports that are withdrawn will not have a valid visa. Consular and service fees are not refundable.

Visas & Passports 2 Go, Inc.

4400 McArthur Blvd NW, Suite 302
Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: info@vp2go.com



Protocol number	Visa number
-----------------	-------------

VISA APPLICATION FORM

01 - Full name (<i>as per passport; do not abbreviate or omit any name</i>) First Middle Last			Attach photo here - size: 2" x 2" - white or off-white background - front view, full face - must be recent picture
02 - Place of birth (city/state/country)	03 - Date of birth Day Month Year		
04 - Country of citizenship	05 - Sex male <input type="checkbox"/> female <input type="checkbox"/>	06 - Marital status	
07 - Passport #	08 - Issuing country	09 - Expiration date Day Month Year	
10 - Parents' full name (<i>do not abbreviate or omit any name</i>) Father's: _____ Mother's: _____			10-a - Parents' country of birth Father's: _____ Mother's: _____
11 - Highest level of education (check only one box) <input type="checkbox"/> no diploma <input type="checkbox"/> high school diploma or the equivalent (<i>e.g., GED</i>) <input type="checkbox"/> some college credit, but less than one year <input type="checkbox"/> more than one year of college, but no degree <input type="checkbox"/> associate's degree (<i>e.g., AA, AS</i>) <input type="checkbox"/> bachelor's degree (<i>e.g., BA, AB, BS</i>) <input type="checkbox"/> master's degree <input type="checkbox"/> professional degree (<i>e.g., MD, DDS DVM, LLB, JD</i>) <input type="checkbox"/> doctorate degree		12 - Major/primary field of study	
		13 - List any special skill and/or certificates	
		14 - Job position (<i>as per business card</i>) or title	
		15 - Employer (<i>for students, name school/university</i>)	
		16 - E-mail:	
17 - Business address			18 - Business telephone # (with area code)
19 - Home address			20 - Home telephone # (with area code)

FOR OFFICIAL USE ONLY

A - Consulta à SERE OF <input type="checkbox"/> TEL <input type="checkbox"/> No. _____		B - Autorização da SERE DESP <input type="checkbox"/> DESPTEL <input type="checkbox"/> No. _____		C - Tipo do Visto _____	
D - <input type="checkbox"/> Concessão <input type="checkbox"/> Denegação <input type="checkbox"/> Impedimento		E - <input type="checkbox"/> Uma entrada <input type="checkbox"/> Múltiplas entradas		F - Validade _____ anos/dias	
H - Observações		G - Data _____/_____/_____ I - Assinaturas Funcionário _____ Chefia _____			

21 - Purpose of trip (check item that is the most applicable to the circumstances of your trip)

- Provide services in Brazil of a temporary nature, including activities such as office and technical support, installation and repair of equipment, including computer and telecommunications systems, construction activities, and direct supervision of personnel in Brazil
- U.S.-based personnel involved in business development activities, including negotiating contracts, marketing, opportunity assessments, specifying orders for contracts, customer relations related activities, performance assessments, project reviews, and establishing a framework for doing business in Brazil
- Direct participation in oil and gas exploration and/or production activities
- Work under an employment contract with a company/organization in Brazil - i.e., hired under a Brazilian labor contract as a local employee (this applies to the foreign employees of multinationals working in their Brazilian subsidiaries)
- Transfer of residence to Brazil under permanent residency status
- Attend conference, seminar or workshop (note under "Comments" below whether attendee, paid/unpaid speaker, trainer, and provide name of event sponsor)
- Provide religious or missionary services and/or assistance
- Provide community and/or medical services
- Attend school or pursue studies
- Conduct research or pursue scientific-technologic activities under an international cooperation program
- Pursue professorial studies/research/teaching and/or pursue scientific/technologic activities at an university, research or similar organization (attach letter specifying conditions: employment contract? research scholarship?)
- Participation in athletic or performing arts events (note under "Comments" below whether paid/unpaid participation)
- Journalism activities and/or film making
- As a government official
- Tourism, visit friend(s) and/or relatives (under "Comments" below provide further insight on intended trip and, as applicable, list relationship to parties being visited)
- Other: _____

Comments: _____

22 - Expected port of entry and date of arrival in Brazil

23 - Expected duration of immediate trip

24 - Name and address of person, institution or company through whom you can be contacted in Brazil

25 - Address in Brazil where you will be staying (e.g., hotel, vessel, friend, other)

26 - Telephone # in Brazil (with city code)

27 - Have you ever been to Brazil?

- Yes No

28 - If yes for item 27, provide date, place and duration of last visit

IMPORTANT: FORMS THAT ARE INCOMPLETE AND INCORRECTLY FILLED OUT WILL BE RETURNED. CAREFULLY READ AND FOLLOW INSTRUCTIONS AT THE BOTTOM OF THIS PAGE.

29 - I declare that the above information is true and accurate.

Name (type or print)

Date

Signature

Day

Month

Year

INSTRUCTIONS

- ◆ Type or write in block letters, on blue or black ink only. Form can be filled out on line.
- ◆ Complete first and second pages, except for box marked "For Official Use Only".
- ◆ Answer all questions thoroughly and accurately. If a question does not apply, please type N/A.
- ◆ Sign and date each form. Original signature is mandatory (no photocopy).



VISA ORDER FORM

VISAS & PASSPORTS 2 GO, INC.

4400 McArthur Blvd. Suite 302, Washington, DC 20007 NW
 Toll free: 1-800-598-7240 • Fax: 202-986-4130 • Email: info@vp2go.com

(please complete one form per traveler)

APPLICANT INFORMATION:

Traveler's Last Name:	First Name:	Company Name:	
Street Address:	City:	State:	ZIP Code:
Day Phone No:	Fax No:	Email Address:	
<u>Departure Date:</u>	<u>Need By Date:</u>		

SHIP MY COMPLETED PASSPORT TO: (CHECK IF SAME AS ABOVE)

In Care of Name:	Company Name:
Street Address:	City: State: ZIP Code:
Day Phone No:	Fax No: Email Address:

VISA SERVICE REQUEST(S):

COUNTRY	PURPOSE (tourist, business, etc)	#OF ENTRIES (single, double, multiple)	DESCRIPTION* (same day, next day, regular, etc.) *Please note: some countries may not offer same day or next day service.	DATE OF ENTRY	PROCESSING FEES (see visa guide)
1.					
2.					
3.					

ADDITIONAL SERVICES:

\$10 Register my trip with the U.S. Department of State (for details see: travel registration guide)	
\$20 Passport Replacement Program with passport renewals only (for rules/details see: passport replacement program)	
Please add additional pages to my U.S. passport (additional fees will apply - see our passport pages guide)	

SHIPPING SERVICES: FOR RETURN OF YOUR COMPLETED PASSPORT OR VISA REQUESTS

\$38 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, excludes: AK, AZ, CA, HI, NV, WA \$48 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, for: AK, AZ, CA, HI, NV, WA, OR \$52 Sat Delivery, if available \$69 Mon-Fri First Overnight delivery, if available	Shipping Fees:
Check here if you want your package delivered without a signature	Total Fees:

PAYMENT INFORMATION:

Cardholder's Name:	Card Type:
Card Number:	Expiration Date:
Billing Address:	City: State: ZIP Code:
Cardholder's Signature:	

IMPORTANT INFORMATION:

VP2GO acts only as an agent and accepts no responsibility for any delays, damages, or loss of documents/passports by the embassy, or any courier, delivery and postal services. Issuance of a visa is a decision of the country to which application is made. VP2Go assumes no liability for a country's decision or for delays encountered in processing an application.