

# Russia-Business RUSSIA BUSINESS VISA



## VISA REQUIREMENTS

1. Valid and Signed Passport.
  - Your passport book must have a minimum of 6 months validity from expiration date.
2. One (1) Online Visa Application
  - If you are not able to fill out an online application, VP2GO can assist you with the online application for a fee of \$25.00. Please complete the PDF/Handwrite version of the form below.
3. One (1) Visa Photo
  - Must be 2" x 2" and in color
  - White background
  - Photo paper only. Standard printer paper will not be accepted by the consulate.
4. A Telex/Letter of Invitation approved by the Ministry of Interior in Russia
  - Telex must be on file at the consulate.
  - **If you do not have your telex/invitation** VP2GO can assist you; please complete a [Russia Invite Order Form](#).
  - Please call for price listing. Invite order/processing time is in addition to the Embassy processing time.
5. Non-U.S. Passport Holders: Copy of your valid U.S. Green Card or U.S. Visa
6. Completed VP2Go Visa Order Form
  - Visa fees and consular processing times are listed below. Please select the desired processing option. A PDF of your visa order form will be available to print.

### VISA PROCESSING FEES (Per Person):

Type	VP2Go Svc Fee	Consular Fee	Total Visa Fee	Description
Business	\$85.00	\$293.00	<b>\$378.00</b>	single or double entry / Regular 20-25 days processing time
	\$85.00	\$393.00	<b>\$478.00</b>	multiple entry / Regular 20-25 days processing time
	\$125.00	\$453.00	<b>\$578.00</b>	single or double / Expedited 5-7 days processing time
	\$125.00	\$693.00	<b>\$818.00</b>	multi entry / Expedited 12-14 days processing time
	\$150.00	\$793.00	<b>\$943.00</b>	single or double entry / Rush 2-4 days processing time
	\$150.00	\$903.00	<b>\$1,053.00</b>	multiple entry / Rush 8-10 days processing time
FedEx Fees:			+	
			<b>\$38.00</b>	Monday - Friday Delivery Up to 3 Passports
			<b>69.00</b>	Saturday Delivery if available in your area

## Visas & Passports 2 Go, Inc.

4400 MacArthur Blvd NW, Suite 302  
Washington, DC 20007

Phone: 1-800-598-7240

Fax: 202-986-4130

Questions: [info@vp2go.com](mailto:info@vp2go.com)

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Please Note:

1. **As of February 10, 2014**, The Embassy of Russia has outsourced the processing of visa application to a private firm. The cost of the visa reflects the additional **\$35.00** fee collected by the outsourcing company.
2. **Important: Invitation processing time & invitation cost is not included in the above fees. Processing time for invitations can take 5 - 15 business days depending on the validity and number of entries requested on the invite order form.**
3. **Important:** Visa issued by consulate is date specific. Entries based on approved invitation.
4. Embassy reserves the right to request additional information and extend processing times during peak season.
5. Non-U.S. passport holders must provide a copy of their green card or valid U.S. visa with the application.
6. Fees and processing times for non-U.S. passport holders may vary from the published fees above.
7. Please include a VP2Go order form to ensure proper handling of your visa request.
8. Consular fees subject to change without notice.
9. Invitations are available for Indian Passport Holders:
  - o Single Entry 1-3 Months / 4-6 weeks to process
  - o Double Entry 1-3 Months / 4-6 weeks to process
  - o Multiple Entry 6-12 Months / 4-6 weeks to process\* Only available if you have had a previous business visa.

**Important:** Processing times are in **business days**

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# VISA ORDER FORM

## VISAS & PASSPORTS 2 GO, INC.

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(please complete one form per traveler)

### APPLICANT INFORMATION:

Traveler's Last Name:	First Name:	Company Name:	
Street Address:	City:	State:	ZIP Code:
Day Phone No:	Fax No:	Email Address:	
<b><u>Departure Date:</u></b>	<b><u>Need By Date:</u></b>		

### SHIP MY COMPLETED PASSPORT TO: (CHECK IF SAME AS ABOVE)

In Care of Name:	Company Name:
Street Address:	City: State: ZIP Code:
Day Phone No:	Fax No: Email Address:

### VISA SERVICE REQUEST(S):

COUNTRY	PURPOSE (tourist, business, etc)	#OF ENTRIES (single, double, multiple)	DESCRIPTION* (same day, next day, regular, etc.) *Please note: some countries may not offer same day or next day service.	DATE OF ENTRY	PROCESSING FEES (see visa guide)
1.					
2.					
3.					

### ADDITIONAL SERVICES:

<b>\$10 Register my trip with the U.S. Department of State (for details see: <a href="#">travel registration guide</a>)</b>	
<b>\$20 Passport Replacement Program with passport renewals only (for rules/details see: <a href="#">passport replacement program</a> )</b>	
<b>Please add additional pages to my U.S. passport (additional fees will apply - see our <a href="#">passport pages guide</a>)</b>	

### SHIPPING SERVICES: FOR RETURN OF YOUR COMPLETED PASSPORT OR VISA REQUESTS

<b>\$38 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, excludes: AK, AZ, CA, HI, NV, WA</b> <b>\$48 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, for: AK, AZ, CA, HI, NV, WA, OR</b> <b>\$52 Sat Delivery, if available</b> <b>\$69 Mon-Fri First Overnight delivery, if available</b>	<b>Shipping Fees:</b>
<b>Check here if you want your package delivered without a signature</b>	<b>Total Fees:</b>

### PAYMENT INFORMATION:

Cardholder's Name:	Card Type:
Card Number:	Expiration Date:
Billing Address:	City: State: ZIP Code:
Cardholder's Signature:	

### IMPORTANT INFORMATION:

VP2GO acts only as an agent and accepts no responsibility for any delays, damages, or loss of documents/passports by the embassy, or any courier, delivery and postal services. Issuance of a visa is a decision of the country to which application is made. VP2Go assumes no liability for a country's decision or for delays encountered in processing an application.