# Russia-Business RUSSIA BUSINESS VISA



### VISA REQUIREMENTS

### 1. Valid and Signed Passport.

• Your passport book must have a minimum of 6 months validity from expiration date.

## 2. One (1) Online Visa Application

• If you are not able to fill out an online application, VP2GO can assist you with the online application for a fee of \$25.00. Please complete the PDF/Handwrite version of the form below.

#### 3. One (1) Visa Photo

- Must be 2" x 2" and in color
- · White background
- Photo paper only. Standard printer paper will not be accepted by the consulate.

#### 4. A Telex/Letter of Invitation approved by the Ministry of Interior in Russia

- · Telex must be on file at the consulate.
- If you do not have your telex/invitation VP2GO can assist you; please complete a Russia Invite Order Form.
- · Please call for price listing. Invite order/processing time is in addition to the Embassy processing time.
- 5. Non-U.S. Passport Holders: Copy of your valid U.S. Green Card or U.S. Visa
- 6. Completed VP2Go Visa Order Form
  - Visa fees and consular processing times are listed below. Please select the desired processing option. A PDF of your visa order form will be available to print.

## VISA PROCESSING FEES (Per Person):

Туре	VP2Go Svc Fee	Consular Fee	Total Visa Fee	Description
Business	\$85.00	\$293.00		ingle or double entry / Regular 20-25 days rocessing time
	\$85.00	\$393.00		nultiple entry / Regular 20-25 days processing me
	\$125.00	\$453.00		ingle or double / Expedited 5-7 days rocessing time
	\$125.00	\$693.00		nulti entry / Expedited 12-14 days processing me
	\$150.00	\$793.00		ingle or double entry / Rush 2-4 days rocessing time
	\$150.00	\$903.00		nultiple entry / Rush 8-10 days processing me

FedEx Fees:

\$38.00 Monday - Friday Delivery Up to 3 Passports 69.00 Saturday Delivery if available in your area

# Visas & Passports 2 Go, Inc.

4400 MacArthur Blvd NW, Suite 302 Washington, DC 20007

Phone: 1-800-598-7240 Fax: 202-986-4130

Questions: info@vp2go.com

# Russia-Business RUSSIA BUSINESS VISA



#### Please Note:

- 1. **As of February 10, 2014**, The Embassy of Russia has outsourced the processing of visa application to a private firm. The cost of the visa reflects the additional \$35.00 fee collected by the outsourcing company.
- 2. Important: Invitation processing time & invitation cost is not included in the above fees. Processing time for invitations can take 5 15 business days depending on the validity and number of entries requested on the invite order form.
- 3. Important: Visa issued by consulate is date specific. Entries based on approved invitation.
- 4. Embassy reserves the right to request additional information and extend processing times during peak season.
- 5. Non-U.S. passport holders must provide a copy of their green card or valid U.S. visa with the application.
- 6. Fees and processing times for non-U.S. passport holders may vary from the published fees above.
- 7. Please include a VP2Go order form to ensure proper handling of your visa request.
- 8. Consular fees subject to change without notice.
- 9. Invitations are available for Indian Passport Holders:
  - o Single Entry 1-3 Months / 4-6 weeks to process
  - o Double Entry 1-3 Months / 4-6 weeks to process
  - o Multiple Entry 6-12 Months / 4-6 weeks to process\* Only available if you have had a previous business visa.

Important: Processing times are in business days

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# Embassy of the Russian Federation in USA

# **VISA APPLICATION**

IMPORTANT! Please type or print using ballpoint pen

I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the legislation of the Russian Federation. I undertake to leave the territory of the Russian Federation upon the expiry of the visa, if granted/I am aware that the fact that a visa has been granted to me does not mean that I will be entitled to enter the territory of the Russian Federation, if any reasons are appear. In a case of refusal of entry I do not have a right to compensation of damage.

** - Not to be filled by holde	ers of diplomatic and official	passports				
1. Present citizenship (if you form citizenship, please indicate when		2. Last name (as in passport, in capital letters)				
3. First and middle names (as in	4. Other names ever used (maiden name, professional, religious aliases)					
5. Place of birth (if born in Russi what country you emigrated)	6. Date of birth (DD/MM/YY) 7. Sex  M F					
. Heaving the property sweet and at them		9. Russian instit	tution or organizat	ion to be visited (name	and address.	
8. Purpose of visit official tourism private cultural other, please specify	medical business sports			own), name of contact p		
**10. Itinerary (places to be visite	11. Date of entr	y (DD/MM/YY)	12. Date of departure (DD/MM/YY)			
		13. Number of e	entries 1	2 m	ultiple	
14. Passport number	Passport issued by	y	Date of issu	ıe Va	lid until	
15.Type of passport diplo other (please spe	omatic official ecify)	tourist [	seaman's passpoi	rt alien's travel o	document	
**16. Name and reference numb	er of the tourist group		Charles Co.	and the second	1 1000	
**17. Do you have a medical insu	urance policy valid in Russia (pleas	se specify)?				
18. Who will pay for your trip to	and stay in Russia?		Small		Yes	
19. Marital status married	single (never married)	di	ivorced	separated	widowed	
L	ivorced or separated, please indica		- Lander of the	Spouse's date of birth (	- tonound	
22. Spouse's place of birth				hetsetteetset elle et set set set set set set set set set	attacts of furtherts act and	
**23. Your father's full name		**24. Your mot	her's full name	1987		
		soon vilgolitation				
25. Have you ever been issued a	Russian visa?	milio talmeso l	e animal more	a or to appear in p	Silvenia 1	
Yes When?	Where?				No	
**26. Have you ever lost your pa	ssport or had one stolen?			Yes	No	
**27. List all countries you have v	isited in the last ten years and indi	cate the year of vi	isit	**28. List all countrie previously issued you		
			il. Non anicht,ani			
**29. List your last two places of v	work, excluding the current one	D/				
1. Name Address		Phone number	's full name			
Your position	Your supervisor's full name Dates of employment					
2. Name		Phone number				
Address		Your supervisor	's full name			
Your position	Dates of employment					

**30. List all educational institutions you ever attended, except high	schools				
1. Name	Address and phone number				
Course of study	Dates of admission and graduation				
2. Name	Address and phone number				
Course of study	Dates of admission and graduation				
**31. List all professional, civil and charity organizations which you are (were) a member of, or contribute (contributed) to, or work (worked) with	**32. Do you have any specialized skills, training or experience related to fire-arms and explosives or to nuclear, biological or chemical activities? If «Yes», please explain				
**33. Have you ever performed military service? If «Yes», indicate the service	he country, branch of service, rank,	military occupation and dates of			
**34. Have you ever been involved in an armed conflict, either as a n	nember of the military service or a v	ictim? If «Yes», please explain			
35. Are any of your relatives mentioned below staying in Russia now that person's full name, address and status in Russia (citizen of Russ Husband/Wife Father/Mother Brother/Sister Bridegroom/Bride Son/Daughter  36. IMPORTANT! EACH APPLICANT MUST READ AND GIVE A visa may not be issued to persons belonging to specific categoric products of the product of the produc	ia, permanent or temporary residen	t, visiting, studying, working, etc.)  QUESTIONS			
when a waiver has been obtained in advance.  Have you ever been arrested or convicted for any offence?  Yes When? Where?	Participal Participal	No T			
Have you ever been sick with a communicable disease of ris	k for the public or suffered a dange	- Innoved			
Have you ever abused drugs or been a drug-addict?		Yes No			
Have you ever been refused a Russian visa?  Yes When? Where?		No			
Has your Russian visa ever been canceled? Yes When? Where?	Principal and Comments of the	No			
<ul> <li>Have you ever tried to obtain or assisted others to obtain a information?</li> </ul>	Russian visa or enter Russia by prov	viding misleading or false  Yes No			
Have you ever overstayed your Russian visa or stayed unla-	wfully in Russia?	Yes No			
• Have you ever been deported from Russia?  Yes When? Where?		No			
While an affirmative answer does not automatically m		ou answered «Yes»			
you will have to appear in person before a Consular of 37. Your permanent address, phone, fax number and E-mail address		40. Has anyone assisted you in completing this application form? If «Yes», have the assisting person complete item 41  Yes No			
38. Place of work or study (name, address, phone and fax number, E-mail address)	Place for photograph	41. Application completed by Name			
		Relationship to applicant			
	and the cuts off galledyes as	Address			
39. Name, address and phone number of person or hotel in Russia					
that you plan to stay with	Applicant's signature, Date	Signature of person completing the form,Date			



# VISA ORDER FORM VISAS & PASSPORTS 2 GO, INC.

4400 McArthur Blvd. Suite 302, Washington, DC 20007 NW
Toll free: 1-800-598-7240 ● Fax: 202-986-4130 ● Email: info@vp2go.com

(please complete one form per traveler)

APPLICANT INFORM	ATION:							
Traveler's Last Name:			First Name:	Company Na			ame:	
Street Address:			City:	State:		ZIP Code:		
Day Phone No:		Fax No: Email Addre			SS:			
Departure Date:	Departure Date:			Need By Date:				
SHIP MY COMPLETE	D PASSPORT	TO:	(CHECK IF SAME AS ABOVE)					
In Care of Name:				Comp	any Na	ame:		
Street Address:			City:	State:		ZIP Code:		
Day Phone No:			Fax No:	Email Addre			SS:	
VISA SERVICE REQU	IEST(S):							
COUNTRY	PURPOSE (tourist, business, etc)	#OF ENTRIES (single, double, multiple)	DESCRIPTION* (same day, next day, regular, etc.) *Please note: some countries may not offer same day or next day service.		DATE OF ENTRY	PROCESSING FEES (see visa guide)		
1.								
2.								
3.								
ADDITIONAL SERVIC	ES:							
\$10 Register my trip v	vith the U.S. Depa	rtment of State (fo	or details see: <u>travel registration guid</u>	<u>e</u> )				
\$20 Passport Replace	ment Program <mark>wit</mark>	h passport renew	als only (for rules/details see: passpo	rt replac	ement	program )		
			nal fees will apply - see our <u>passport p</u>		ide)			
			ETED PASSPORT OR VISA REQUES	rs				
\$38 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, excludes: AK, AZ, CA, HI, NV, WA \$48 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, for: AK, AZ, CA, HI, NV, WA, OR \$52 Sat Delivery, if available \$69 Mon-Fri First Overnight delivery, if available								
Check here if you want your package delivered without a signature						Total Fees:		
PAYMENT INFORMAT	TION:							
Cardholder's Name:			Card Typ	Card Type:				
Card Number:				Expiration Date:				
Billing Address:			City:	State: ZIP Code:				
Cardholder's Signature:					•			

### **IMPORTANT INFORMATION:**

VP2GO acts only as an agent and accepts no responsibility for any delays, damages, or loss of documents/passports by the embassy, or any courier, delivery and postal services. Issuance of a visa is a decision of the country to which application is made. VP2Go assumes no liability for a country's decision or for delays encountered in processing an application.