U.S. PASSPORT ORDER FORM
VISAS & PASSPORTS 2 GO, INC.

4400 McArthur Blvd. NW, Suite. 302, Washington, DC 20007
Toll free: 1-800-598-7240 ● Fax: 202-986-4130 ● Email: info@vp2go.com

Reset Form

APPLICANT INFORMATION: PLEASE COMPLETE ONE FORM PER TRAVELER PER SERVICE

Traveler's Last Name:	First Name:		
Street Address:	City:	State:	ZIP Code:
Day Phone No:	Fax No:	Email Address:	
Company Name:	**Departure Date:**	**Need By Date:**	

APPLICANT TRACKING INFORMATION:

Date of Birth: Last 4 digits of SS#

SHIPPING INFORMATION: ☐ CHECK IF SAME AS ABOVE

In Care of Name:			
Street Address:	City:	State:	ZIP Code:
Day Phone No:	Fax No:	Email Address:	

PASSPORT FEES: CHOOSE ONE

☐ **$ 190.00 (Passport Renewal)** ☐ **$ 220.00 (Passport Renewal & Passport Card)** ☐ **$ 190.00 (Passport Name Change)** ☐ **$ 190.00 (2nd Passport)** ☐ **$ 60.00 (Re-Application) must be within one(1) year of issuance** ☐ **$ 0.00 (First Time Passport) prepaid at the post office**	**Passport Fees:**	$0.00

VP2GO SERVICE FEES: CHOOSE ONE

☐ **$ 195.00 (Regular Service) 4-6 weeks to process** ☐ **$ 295.00 (Expedited Service) 7-10 business days to process. Limited availability. Please call to reserve**	**VP2Go Service Fees:**	$0.00

SHIPPING SERVICES: FOR RETURN OF YOUR COMPLETED PASSPORT OR VISA REQUESTS

☐ **$48 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, excluding: AK, AZ, CA, HI, NV, WA** ☐ **$58 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, for: AK, AZ, CA, HI, NV, WA** ☐ **$69 Sat delivery, if available** ☐ **$89 Mon-Fri First Overnight delivery, if available** ☐ **Check here if you want your package delivered without a signature**	**Shipping Fees:**	$0.00

ADDITIONAL SERVICES:

☐ **$20 Register my trip with the U.S. Department of State (for details: travel registration guide)**		$0.00
☐ **$50 Register my passport with the Passport Replacement Program (for rules and details please visit our guide: passport replacement program guide)**	**Total:**	$0.00

PAYMENT INFORMATION:

Cardholder's Name:		Card Type:	
Card Number:		Expiration Date:	
Billing Address:	City:	State:	ZIP Code:
Cardholder's Signature:			

IMPORTANT INFORMATION:

VP2GO acts only as an agent and accepts no responsibility for any delays, damages, or loss of documents/passports by the embassy, or any courier, delivery and postal services. Issuance of a visa is a decision of the country to which application is made. VP2Go assumes no liability for a country's decision or for delays encountered in processing an application.