# China Consular Processing Information



#### U.S. Passport Holders:

o Passports must be valid for at least 18 months or more. The consulate reserves the right to deny visas to passports that are valid for less than 18 months.

### U.S. and Non-U.S. Passport Holders:

- o Passports must have at least 2 blank "visa" pages. Endorsement pages in the back do not count.
- o Passports must be signed visas will not be issued to unsigned passports.

#### Visa Requirements

#### 1. Valid and Signed Passport

- . Unsigned passports will be returned to the traveler, thus will delay visa processing.
- . U.S. Passports must be valid for at least 18 months or more. Non-US. Passports must be valid for at least 6 months.

### 2. One (1) Passport Quality Photo

- . Cannot be the same photo as in passport
- Photo must be taken against a pure WHITE background. Photos displaying non-white background are subject to consular scrutiny.
- . The applicant is required to present a frontal view to the camera with the entire head and face clearly visible
- . No harsh shadows on face. Facial features must be clearly visible.
- . Must have been taken within the last 6 months
- . Must be printed on photo paper. Standard printer paper is not acceptable.
- . Must be a high quality photo. Photos that are too pixilated or blurry will not be accepted

## 3. Copy of your airline ticket, travel agent itinerary, or e-ticket confirmation

· Traveler's name must be listed

- 4. Copy of Hotel Confirmation OR Letter of Invitation from Inviter in China + Inviter's resident ID/Visa (Tourist Visa Applicants only)
  - · Traveler's full name must be listed
  - If providing a letter of invitation, letter must include the following.
    - o Addressed to the "Consulate of The People's Republic of China"
    - o Host's complete name
    - o Host's address in China
    - o Host's phone number
    - o Confirmation that traveler will be residing with the host
    - o Financial Guarantee
    - o Letter must be signed by host

## 5. Completed China Visa Application Form

- Application form must be typed. Handwritten forms are not acceptable
- If you are unable to type your form VP2Go can re-type it for an additional \$15.00. Please complete the form by hand and submit with the rest of the listed materials.
- · Click HERE for visa application form

## 6. Non-US Passport Holders only:

· Colored Copy of your valid U.S. Visa or Green card

## Visas & Passports 2 Go, Inc.

4400 McArthur Blvd NW, Suite 302 Washington, DC 20007

Phone: 1-800-598-7240 Fax: 202-986-4130

Questions: info@vp2go.com

# China Consular Processing Information



- concrea copy or your runa c.c. thou or cream our
- . Provide a letter addressed to "The Consulate of The People's Republic of China" confirming that you reside in the United States. Must include the following:
  - o Confirmation of US Residency
  - o Complete US Address
  - o Must be signed by applicant

#### 7. Previous Chinese Citizens Only:

- · Most previous Chinese Passport
- · Completed Passport Statement Form
- · Colored Copy of U.S. Naturalization Certificate

#### 8. Previous Chinese Visa(s):

- . If your previous Chinese visa is in another or expired passport please also send that passport
- 9. Conference Non-Business (F-Type) Visa Applicants: Letter of Invitation from the organization in China.
  - Travelers visiting China for workshops, conferences, lectures, symposiums, seminars conventions, and anything of similar nature, will be issued a Non-Business visa.
- 10. Business Visa (M-Type) Applicants: Letter of Invitation from inviting organization in China
- 11. Business Visa (M-Type) Applicants: Letter of Guarantee from your company/employer in the United States.

#### Requirements for Invitation and US Company Letters

- · Must be on company letterhead
- . Both letters must be addressed to "Consulate of The People's Republic China
- . Traveler's full name must be included. Missing middle names may result in rejection of visa request.
- · Purpose of travel: "To attend business meetings and discussions only"
- · Contact person in China and their contact information
- · Financial Guarantee
- Can be signed by any official within the company, except the traveler.
- 12. Student Visas: In addition to relevant items above, please also send the following:
  - Official letter of acceptance/enrollment from the university in China
- 13. Minors (17 years old or younger): In addition to relevant items above, please also send the following.
  - o If the applicant is younger than 18 years old the application must be signed by a parent and/or guardian.
  - o Letter of consent addressed to "The Consulate of The People's Republic of China". Letter must be signed by both parents.
  - o If either parent is currently a Chinese national they must provide a colored copy of their valid U.S. Green card or U.S. Visa.
  - o Copy of both parent's passport photo page
  - o Copy of both parent's valid driver's licenses
  - o Colored copy of minor's birth certificate.
  - o IF biological parents are not the legal guardians please provide copy of official court order or legal document stating who the minor's legal guardians are.
  - o Additional information may be requested by the consulate in addition to what is listed above

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# China Consular Processing Information



Туре	VP2Go Svc Fee	Consular Fee	Total Visa Fee	Description
Tourist	\$85.00	\$140.00	\$225.00 10 \	/ear / 60 day stay / 10 days processing
	\$95.00	\$160.00	\$255.0010	/ear / 60 day stay / 7 days processing
	\$145.00	\$160.00	\$305.0010	/ear / 60 day stay / 5 days processing
Business	\$85.00	\$140.00	\$225.0010	/ear / 60 day stay / 10 days processing
	\$95.00	\$160.00	\$255.0010	/ear / 60 day stay / 7 days processing
	\$145.00	\$160.00	\$305.0010	/ear / 60 day stay / 5 days processing
Work	\$85.00	\$140.00	\$225.00 10 \	/ear / 60 day stay / 10 days processing
Permit				
	\$95.00	\$160.00	\$255.00 Visa	Validity Will Vary / 7 days processing
Student	\$85.00	\$140.00	\$225.0010	/ear / 60 day stay / 10 days processing
	\$95.00	\$160.00	\$255.00 Visa	Validity Will Vary / 7 days processing
Conference	\$85.00	\$140.00		2 months / Single, Double, or Multiple Entry / days processing
	\$95.00	\$160.00		2 months / Single, Double, or Multiple Entry / ays processing
	\$145.00	\$160.00		2 months / Single, Double, or Multiple Entry / ays processing

FedEx Fees:

**\$38.00** Monday - Friday Delivery Up to 3 Passports **69.00** Saturday Delivery if available in your area

## Additional Fees (if applicable)

- Out-of-Jurisdiction Fee......\$60.00
  - o For travelers who reside outside the DC jursdiction
- Online Application Handling (Optional) ......\$15.00
  - o VP2Go can complete the online form if you choose to complete the PDF/Handwrite version of the form

## Additional Visa/Consular Processing Information

- o The validity of a conference visa, and allowed number of entries, is dependant upon your invitation letter. Please be sure that 2.2 "Indended Number of Entries" on the visa application form matches what is stated on your invitation letter.
- Travelers who have visited Turkey previously may be requested by the consulate to provide a letter explaining the purpose of that trip. VP2Go will notify you immediately if so.
- At this time the 10-year multiple entry business/tourist visas are only available to U.S. passport holders. Non-U.S. Passport holders may obtain 3-month / 6-month / or 1-year visas (Residents of the DC Jurisdiction are eligible for only the 3-month and 6-month visas).

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## 中华人民共和国签证申请表册表

Supplementary Visa Application Form of the People's Republic of China

英文姓名		
Name in English		
护照号码		
Passport number 出生日期(年月日)		
田生日期(午月日) Date of birth (yyyy-mm-dd)		
Date of offin (yyyy-finif-uu)		
A. 如申请到中国工作	. 请填写 If vor	are applying to work in China (Z-visa), please fill out th
following:	, 44 × 4 0	
	□ 本科 Bachelor	□ 硕士 Master's □ 博士或更高 Doctorate or higher
1.受教育状况		
Education	□ 其他(请说明)	Other (Please specify):
2.最后学习的大学名称 Name of your last school, or other educational instituti		
3.专业 Your major or focus in studi	es	
4.职业技术资格		
Your professional or technic	al qualifications	
5.在中国从事何种职业		
Your occupation in China		
6.在中国就职单位的名称、 Name, address and phon employer in China		
7.就业许可编号 Alien Employment License	Number	
B、如申请到中国留学 following:	,请填写。If you	are applying to study in China (X-visa), please fill out th
1.受教育状况	□ 本科 Bachelor	□ 硕士 Master's □ 博士或更高 Doctorate or higher
Education	□ 其他(请说明)	Other (Please specify):
2.最后学习的大学名称 Name of your last school, other educational institution	college, university or	
3.专业 Your major or focus in studio	es	
4.职业技术资格		
Your professional or technic	al qualifications	
5.在中国就读学校的名称、 Name, address and phone n in China		
6.在中国学习的专业或课程 Your major or course in Chin		

## C、如有使用同一本护照一同旅行的偕行人,请在下面填写偕行人情况。If someone else travelling with you shares the same passport with you, please give that person's details below:

	偕行人 1/ Person 1	偕行人 2/ Person 2	偕行人 3/ Person 3
1.姓名 Full name			
2.性别 Sex			
3.出生日期 Date of birth (yyyy-mm-dd)			
4.偕行人照片 Photo(s) of the person(s) traveling with you sharing the same passport	Affix here	Affix here	Affix here

D、如不在国籍国申请签证,请填写。If you are applying for a visa in a country or territory other than the country of your nationality, please fill out the following:

1110 00 11111 j 01 j 0 11 11 11 11 11 11 11 j j j j	· · · · · · · · · · · · · · · · · · ·				
1.在当地的居留或停留时间?	□ 少于6个月 Less than 6 months	<b>.</b>			
Duration of your stay in this country or	□ 超过6个月 More than 6 month	S			
territory	□ 超过 12 个月 More than 12 months				
2.持有何种当地的有效签证或居留证	□ 有效居留证件 Valid residence permit				
件?	□ 有效签证 Valid visa				
What kind of visa or residence permit of this country or territory do you hold?	□ 无 None				
3.签证或居留证件的号码及有效日期	号码 Number				
Number of your visa or residence permit and its expiration date	有效日期				
and its expiration date	Expiration date (yyyy-mm-dd)				
4.持上述签证或居留许可是否被允许返	回当前所在国家或地区?				
Do you have permission to return to this residence permit above?	country or territory with the visa or	□ 是 Yes	□ 否 No		
5.在当地住所的邮政地址					
Mailing address of your residence in this					
country or territory					
6.在当地的联系电话					
Your phone number in this country or territory					

我谨声明, 我理解上述内容和问题, 所有填写内容真实无误。

I solemnly declare that I understand all content and questions included on this form, and the information given is accurate and truthful.

申请人签名	日期	
Applicant's signature:	Date (yyyy-mm-dd):	
	公丹式收护人化发 Note: A parent or quardian may sign on behalf of a minor aged less than 18 years	

## 中华人民共和国签证申请表

## Visa Application Form of the People's Republic of China (For the Mainland of China only)

申请人必须如实、完整、清楚地填写本表格。请逐项在空白处用中文或英文大写字母打印填写,或在□内打√选择。如有关项目不适用,请写"无"。The applicant should fill in this form truthfully ,completely and clearly. Please type the answer in capital English letters in the space provided or tick (√) the relevant box to select. If some of the items do not apply, please type N/A or None.

## 一、个人信息 Part 1: Personal Information

一、个人信息 Par	t 1: Personal Information				
	姓 Last name				
1. 1 英文姓名 Full English name as in passport	中间名 Middle name		粘贴一张近期正面免冠、浅色背 景的彩色护照照片。		
as in passport	名 First name		照片/Photo Affix one recent color passport		
1.2 中文姓名 Name in Chinese		1.3 别名或曾用名 Other name(s)	photo (full face front view, bareheaded and against a plain light colored background).		
1.4 性别 Sex □ 男 M □ 女 F		1.5 出生日期 DOB(yyyy-mm-dd)			
1.6 现有国籍 Current nationality(ic	es)	1.7 曾有国籍 Former nationalit	y(ies)		
1.8 出生地点(市、省/ Place of birth(city, pro					
1.9 身份证/公民证号码 Local ID/ Citizenship					
1.10 护照/旅行证件种类 Passport/Travel document type			子、官员 Service or Official 也证件(请说明) Other (Please specify):		
1.11 护照号码 Passport number		1.12 签发日期 Date of issue(yyyy-mm-dd)			
1.13 签发地点 Place of issue		1.14 失效日期 Date of expiry(yyyy-mm-dd)			
1.15 当前职业 (可选多项) Current occupation(s)	□ 商人 Businessperson □ 公司职员 Company employe □ 演艺人员 Entertainer □ 工人/农民 Industrial/Agricul □ 学生 Student □ 乘务人员 Crew member □ 自雇 Self-employed □ 无业 Unemployed □ 退休 Retired	RE RI Position	r官员 Former/incumbent government on y personnel		
1.16 受教育程度 Education	□ 研究生 Postgraduate □ 其他(请说明) Other (Please s	□ 大学 College specify):			
1.17 工作单位/学校	名称 Name		联系电话 Phone number		
Employer/School	地址 Address		邮政编码 Zip Code		

1.18 家庭住址 Home address			1.19 邮政编码 Zip Code			
1.20 电话/手机 Home/mobile phone	number		1.21 电子邮箱 E-mail address			
1.22 婚姻状况 Marit	al status □ 已婚 Married	□ 単身 Single □	□ 其他 Other(Please specify)	):		
1.23 主要家庭成员	姓名 Name	国籍 Nationality	职业 Occupation	关系 Relationship		
(配偶、子女、父母等,可另纸)						
Major family members (spouse,						
children,parents,et c.,may type on						
separate paper)						
1.24 紧急联络人信息	姓名 Name		手机 Mobile phone number			
Emergency Contact	与申请人的关系 Relationship with the applicant					
	E时所在的国家或地区 Country or when applying for this visa	territory where the				
二、旅行信息 Pa	rt 2: Travel Information					
	□ 官方访问 Official Visit		□ 常驻外交、领事、国际	组织人员		
	□ 旅游 Tourism		As resident diplomat, consuorganization	l or staff of international		
	□ 交流、考察、访问 Non-busi	iness visit	□ 永久居留 As permanent resident			
	□ 商业贸易 Business & Trade □ 人才引进 As introduced tale	nf	□ 工作 Work			
	□ 执行乘务 As crew member		□ 寄养 As child in foster care			
	□ 过境 Transit					
	□ 短期探望中国公民或者具有 <sup>1</sup>	九国永万民匆次校的	口 医中国公民或老月右由	国业/ 民网次投始从国人		
2.1 申请 入境事由 Major purpose	外国人 Short-term visit to foreigner with Chinese perman	Chinese citizen or	□ 与中国公民或者具有中国永久居留资格的外国人家庭团聚居留超过 180 日 Family reunion for over 180 days with Chinese citizen or foreigner with			
of your visit	口 短期极进用工作 类习效率	<b>山か山国旗の昆の仏</b>	Chinese permanent residen			
	□ 短期探望因工作、学习等事 外 国 人 Short-term visit to f		│ □ 长期探望因工作、学习等 │ As accompanying family			
	China due to work, study or other	-	residing in China due to wo	~		
	□ 短期学习 Short-term study f	for less than 180 days	□ 长期学习 Long-term st	udy for over 180 days		
	□ 短期采访报道 As journalist coverage	t for temporary news	□外国常驻中国新闻机构记	L者 As resident journalist		
	□ 其他(请说明)Other (Please s	pecify):	<u> </u>			
2.2 计划	□ 一次(自签发之日起 3 个月有效) One entry valid for 3 months from the date of issue □ 二次(自签发之日起 3-6 个月有效) Two entries valid for 3 to 6 months from the date of issue					
<b>2.2</b>	,	•				
Intended number	□ 半年多次(自签发之日起 6~	· -				
of entries	□ 一年多次(自签发之日起 1 <sup>4</sup> □ 其他(请说明) <b>Other (Pleas</b>	•	es vand for 1 year from the da	ne of issue		
	以		□ 是 Yes □ 否 N	io		
2.4 本次行程预计首	· • • • • • • • • • • • • • • • • • • •	p (yyyy-mm-dd)				

	C在华停留的最长天数 ay in China among all entries			Days
	日期 Date	详细地址 Det	ailed address	ı
2.6 在中国境内行程(按时间顺序,可附另纸填写)				
Itinerary in China (in time sequence, may type on separate paper)				
2.7 谁将承担在中 expenses during yo	国期间的费用? Who will pay for your travel and ur stay in China?			
	姓名或名称 Name			
2.8 中国境内邀请 单位或个人信息	地址 Address			
Information of inviter in China	联系电话 Phone number			
	与申请人关系 Relationship with the applicant			
间和地点。Have you	过中国签证?如有,请说明最近一次获得中国签证的时 u ever been granted a Chinese visa? If applicable, please l place of the last time you were granted the visa.			
2. 10 过去 12 个月 you visited in the la	中访问的其他国家或地区 Other countries or territories st 12 months			
三、其他事项 Pa	rt 3: Other Information			
3.1 是否曾在中国 residence permit in	超过签证或居留许可允许的期限停留? Have you ev China?	ver overstayed your visa or	□是 Yes	□否 No
been refused entry i			□是 Yes	□否 No
country?	其他国家有犯罪记录? Do you have any criminal red ——种情形 Are you experiencing any of the following cond		□是 Yes	□否 No
①严重精神障碍 Set ②传染性肺结核病	rious mental disorder Infectious pulmonary tuberculosis E的其他传染病 Other infectious disease of public health		□是 Yes	□否 No
by infectious disease	前往过流行性疾病传染的国家或地区?Did you visit cou es in the last 30 days?	ntries or territories affected	□是 Yes	□否 No
	. 5 的任何一个问题选择"是",请在下面详细说明。 iny questions from 3.1 to 3.5, please give details below.			

	5申请人一同旅行,请将偕行人照 licant , please affix their photos a			f someone else travels and shares
偕行人信息 Information	偕行人 1 Person 1  粘贴照片于此 Affix Photo here	偕行人 2 Person 2 粘贴照片于山 Affix Photo here		偕行人 3 Person 3  粘贴照片于此 Affix Photo here
姓名 Full name				
性别 Sex				
生日 DOB(yyyy-mm-dd)				
4.2 我理解,能否获得签证、求可能导致签证申请被拒绝或被打 I understand that whether to is consular official, and that any f China.	sue a visa, type of visa, number alse, misleading or incomplete st	期、停留期等将由领事 of entries, validity and c atement may result in th	官员决定, duration of	each stay will be determined by
4.2 我理解,能否获得签证、求可能导致签证申请被拒绝或被打I understand that whether to is consular official, and that any f China. 4.3 我理解,根据中国法律,同I understand that, according to	译得何种签证、入境次数以及有效 E绝进入中国。 isue a visa, type of visa, number	期、停留期等将由领事 of entries, validity and o atement may result in th b被拒绝入境。 fused entry into China e	官员决定, duration of he refusal of ven if a visa	任何不实、误导或填写不完整均 each stay will be determined by a visa for or denial of entry into
4.2 我理解,能否获得签证、求可能导致签证申请被拒绝或被打 I understand that whether to is consular official, and that any f China. 4.3 我理解,根据中国法律,同 I understand that, according to 申请人签名 Applicant's signature:	译得何种签证、入境次数以及有效 E绝进入中国。 isue a visa, type of visa, number alse, misleading or incomplete st 申请人即使持有中国签证仍有可能 Chinese law, applicant may be re	期、停留期等将由领事 of entries, validity and catement may result in th 它被拒绝入境。 fused entry into China e  日期 Date (yyyy-mm-de	官员决定, duration of he refusal of ven if a visa d):	任何不实、误导或填写不完整均 each stay will be determined by a visa for or denial of entry into is granted.
4. 2 我理解,能否获得签证、求可能导致签证申请被拒绝或被打 I understand that whether to is consular official, and that any f China. 4. 3 我理解,根据中国法律,同 I understand that, according to 申请人签名 Applicant's signature: 注:未满 18 周岁的未成年人须 五、他人代填申请表时填 applicant's behalf, please fill	每何种签证、入境次数以及有效 巨绝进入中国。 sue a visa, type of visa, number alse, misleading or incomplete sta 申请人即使持有中国签证仍有可能 Chinese law, applicant may be re 由父母或监护人代签。Note: The pout the information of the or	期、停留期等将由领事 of entries, validity and of atement may result in the b被拒绝入境。 fused entry into China e  日期 Date (yyyy-mm-de) parent or guardian shall sign of the application form the who completes the	官员决定, duration of he refusal of ven if a visa d): on behalf of a is completed form	任何不实、误导或填写不完整均 each stay will be determined by a visa for or denial of entry into is granted.  minor under 18 years of age.
4.2 我理解,能否获得签证、求可能导致签证申请被拒绝或被打 I understand that whether to is consular official, and that any f China. 4.3 我理解,根据中国法律,同 I understand that, according to 申请人签名 Applicant's signature:	E得何种签证、入境次数以及有效 E绝进入中国。 Isue a visa, type of visa, number alse, misleading or incomplete state also and the second state also are also and the second state also are also and the or also are a	期、停留期等将由领事 of entries, validity and o atement may result in th b被拒绝入境。 fused entry into China e  日期 Date (yyyy-mm-de) parent or guardian shall sign	官员决定, duration of he refusal of ven if a visa d): on behalf of a is completed form	任何不实、误导或填写不完整均 each stay will be determined by a visa for or denial of entry into is granted.  minor under 18 years of age.
4. 2 我理解,能否获得签证、求可能导致签证申请被拒绝或被打 I understand that whether to is consular official, and that any f China. 4. 3 我理解,根据中国法律,同 I understand that, according to 申请人签名 Applicant's signature: 注:未满 18 周岁的未成年人须 五、他人代填申请表时填 applicant's behalf, please fill 5. 1 姓名 Name 5. 3 地址 Address	每何种签证、入境次数以及有效 巨绝进入中国。 sue a visa, type of visa, number alse, misleading or incomplete state also be a visa, type of visa, number also, misleading or incomplete state also be a visa, number also be a visa, number also be resulted by the sum of the or substitution of the or	期、停留期等将由领事 of entries, validity and catement may result in the e被拒绝入境。 fused entry into China e  日期 Date (yyyy-mm-de) parent or guardian shall sign the application form the who completes the 同申请人关系 Relation	官员决定, duration of he refusal of ven if a visa d): on behalf of a is completed form	任何不实、误导或填写不完整均 each stay will be determined by a visa for or denial of entry into is granted.  minor under 18 years of age.
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If you have more information about your visa application other than the above to declare, please give details below or type on a separate paper.

3.7 如果有本表未涉及而需专门陈述的其他与签证申请相关的事项,请在此或另纸说明。



## VISA ORDER FORM VISAS & PASSPORTS 2 GO, INC.

4400 McArthur Blvd. Suite 302, Washington, DC 20007 NW
Toll free: 1-800-598-7240 ● Fax: 202-986-4130 ● Email: info@vp2go.com

(please complete one form per traveler)

APPLICANT INFORMATION:								
Traveler's Last Name:			First Name:	Compa	any Nar	ne:		
Street Address:			City:	State:		ZIP Code:		
Day Phone No:			Fax No:	Email	Address	S:		
Departure Date:			Need By Date:					
SHIP MY COMPLETED PASSPORT TO:			(CHECK IF SAME AS ABOVE)					
In Care of Name:			Company Name		ne:	ie:		
Street Address:			City:	State:		ZIP Code:		
Day Phone No:			Fax No:	Email	Address	S:		
VISA SERVICE REQU	EST(S):							
COUNTRY	PURPOSE (tourist, business, etc)	#OF ENTRIES (single, double, multiple)	DESCRIPTION* (same day, next day, regular, etc.) *Piccountries may not offer same day or next of			DATE OF ENTRY	PROCESSING FEES (see visa guide)	
1.								
2.								
3.								
ADDITIONAL SERVIC	ES:							
\$10 Register my trip w	ith the U.S. Depa	rtment of State (fo	or details see: travel registration guide	2)				
\$20 Passport Replacer	nent Program <mark>wit</mark> l	n passport renewa	<mark>als only</mark> (for rules/details see: <u>passpo</u>	rt replace	ement p	orogram )		
·	<u> </u>		al fees will apply - see our <u>passport p</u>		de)			
			ETED PASSPORT OR VISA REQUEST	s				
\$38 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, exclu \$48 Mon-Fri Expedited 1-2 day delivery, up to 3 passports, for: \$52 Sat Delivery, if available \$69 Mon-Fri First Overnight delivery, if available						Shipping Fees:		
Check here if you war	nt your package d	elivered without a	a signature			Total Fees:		
PAYMENT INFORMAT	TION:							
				Card Typ	e:			
Card Number:				Expiration Date:				
Billing Address:			City:	State:	ZIP C	ode:		
Cardholder's Signature:								

## **IMPORTANT INFORMATION:**

VP2GO acts only as an agent and accepts no responsibility for any delays, damages, or loss of documents/passports by the embassy, or any courier, delivery and postal services. Issuance of a visa is a decision of the country to which application is made. VP2Go assumes no liability for a country's decision or for delays encountered in processing an application.